



COMMITTEE CODE OF PRACTICE AND CONDUCT

Charleston Goldfields Community Club is committed to the adoption of ethical conduct in all areas of its responsibilities and authority.

COMMITTEE MEMBERS:

- Will act honestly and in good faith at all times in the interests of Charleston Goldfields Community Club.
- Will carry out their duties in a lawful manner and ensure that Charleston Goldfields Community Club carries out its business in accordance with the law and the terms of its own constitution.
- Will avoid conflicts of interest in so far as this is possible. Where such conflicts arise, the member concerned will act within the terms of the committee's conflicts of interest policy and play no further part in the specific discussion;
- Will be diligent, attend committee meetings and devote sufficient time to preparation for committee meetings, including reading all agenda papers, to allow for full and appropriate participation in the committee's decision making;
- Will observe the confidentiality of information acquired by them in their role as committee members and not disclose such information to any other person or organisation;
- Will act in accordance with their fiduciary duties, complying with the spirit as well as the letter of the law, recognising both the legal and moral duties of the role;
- Will interact with the committee and Charleston Goldfields Community Club members in a positive and constructive manner
- Will be loyal to and supportive of the committee, abiding by committee decisions once reached;
- Will not do anything that in any way denigrates Charleston Goldfields Community Club or harms its public image.
- Will recognise that there is an agreed separation of duties between Committee and Management, and that it is not the role of committee members to become engaged in management matters.
- Will incur expenses on behalf of the committee only when such expenses have been authorised and are within agreed policy.

As a committee member of Charleston Goldfields Community Club I have read the above code of conduct for committee members and hereby undertake to abide by its conditions.

Signed _____

Date _____

Name _____

Signed by Chairman/President _____

Date _____